



**Facility**

**Name:** *Country Bumpkin Day Care* **License Number:** *170188*  
**Address:** *3180 Northern Blvd, Rio Rancho, NM 87124*  
**Phone:** *5053771923* **Fax:**  **E-mail:** *countrybumpkindaycare@gmail.com*

**License Information**

**Type:** *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *12/31/2018* **Expiration Date:** *03/30/2019*

**Capacity**

**Over Age 2:** *30* **Under Age 2:** *5* **Night Care:**  **Playground:** *4*  
**Square Footage:** *0*

**Census**

**Over 2:** *3* **Under 2:** *2*

**Classrooms**

**Number of Classrooms:** *5*

**Days and Hours of Operation**

<b>Monday</b> <i>6:00 AM - 6:30 PM</i>	<b>Tuesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Wednesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Thursday</b> <i>6:00 AM - 6:30 PM</i>	<b>Friday</b> <i>6:00 AM - 6:30 PM</i>
<b>Saturday</b> <i>6:00 AM - 6:30 PM</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *03/29/2019* **Time In:** *10:00 AM* **Time Out:** *12:15 PM* **Purpose:** *Follow-up*

**Licensing:**

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>

**Licensing Actions and Administrative Appeals:**

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
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**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities	Not Inspected
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**Complaints:**

8.16.2.18 D Complaints	Not Inspected
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**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements	Not Inspected
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8.16.2.21 B Capacity of Centers	Not Inspected
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8.16.2.21 B (3)c Capacity of Centers	Compliance
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8.16.2.21 C Incident Reporting Requirements	Not Inspected
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**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records	Not Inspected
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	<b>Non-compliance</b>
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**Admin/Licensure**

8.16.2.22.E.1.e.: *a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;*

**Finding****Deadline: 04/28/2019**

*Of the 3 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

**Corrective Action Plan**

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

8.16.2.22.E.2.c.: *The name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency.*

## Admin/Licensure (continued)

**Finding****Deadline: 04/28/2019**

*Of the 11 children's records reviewed, 2 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.*

**8.16.2.22.E.2.d.:***A document giving a center permission to transport the child in a medical emergency and an authorization for medical treatment signed by a parent or guardian.*

**Finding****Deadline: 04/28/2019**

*Of the 12 children's records reviewed, 3 is/are missing a document giving the center permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure emergency medical transportation and treatment authorization is on file.*

**8.16.2.22.E.2.a.:***Information on any allergies or medical conditions suffered by the child.*

**Finding****Deadline: 04/28/2019**

*Of the 4 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.*

**8.16.2.22.E.1.l.:***a signed acknowledgment that the parent or guardian has read and understands the parent handbook.*

**Finding****Deadline: 04/28/2019**

*Of the 5 children's records reviewed, 1 is/are missing a signed parent or guardian acknowledgement that the parent handbook had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.*

**Corrective Action Plan**

*Parents will be advised to complete the statement. The center will review all children's records to ensure a signed acknowledgement is on file.*

*(continued)*

**8.16.2.22.E.1.k.:** *an enrollment agreement form which must be signed by a parent or guardian with an outline of the services and the costs being provided by the facility; and*

**Finding**

**Deadline:** 04/28/2019

*Of the 12 children's records reviewed, 3 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to sign the enrollment agreement. The center will review all children's records to ensure an enrollment agreement form is on file.*

**8.16.2.22 F Personnel Records**

**Non-compliance**

**Personnel**

**8.16.2.22.F.1.j.:** *universal precaution acknowledgment form;*

**Finding**

**Deadline:** 04/28/2019

*From the review of staff records, it was determined that 4 out of 4 staff records does/do not include a signed universal precaution acknowledgement form. See Staff Records 8.16.2.22 form for staff with missing documentation.*

**Corrective Action Plan**

*The center will have staff complete and sign the universal precaution acknowledgement form and will retain on file.*

**8.16.2.22.F.1.n.:** *written plan for ongoing professional development for each educator, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals; and*

**Finding**

**Deadline:** 04/28/2019

*From the review of staff records, it was determined that 4 out of 4 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

**Corrective Action Plan**

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

**8.16.2.22.F.1.h.:** *documentation of all appropriate training by date, time, hours and area of competency;*

## Personnel (continued)

## Finding

Deadline: 04/28/2019

*From the review of staff records, it was determined that 4 out of 4 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation.*

## Corrective Action Plan

*The center will obtain verification of all training and retain on file.*

8.16.2.22 G Personnel Handbook

Not Inspected

## Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Not Inspected

8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

## Personnel

*8.16.2.23.B.2.a.:The director will develop and document an orientation and training plan for new staff members and volunteers and will provide information on training opportunities. The director will have on file a signed acknowledgment of completion of orientation by employees, volunteers and substitutes as well as the director. New staff members will participate in an orientation before working with children. Initial orientation will include training on the following:*

## Finding

Deadline: 04/28/2019

*From the review of staff records, it was determined that 4 out of 4 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

## Corrective Action Plan

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

8.16.2.23 C Staff/Child Ratios and Group Sizes

Not Inspected

## Services and Care of Children in Centers:

8.16.2.24 A Guidance

Not Inspected

8.16.2.24 A1 Guidance

**Non-compliance**

## Admin/Licensure

*8.16.2.24.A.1.:A center will have written policies and procedures clearly outlining guidance practices. Centers will give this information to all parents and staff who will sign a form to acknowledge that they have read and understand these policies and procedures.*

## Admin/Licensure (continued)

**Finding****Deadline:** 04/28/2019

Of the 12 children's records reviewed, 3 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.

**Corrective Action Plan**

The center will review all children's records to ensure a signed parent or guardian acknowledgement is on file.

8.16.2.24.A.1.:A center will have written policies and procedures clearly outlining guidance practices. Centers will give this information to all parents and staff who will sign a form to acknowledge that they have read and understand these policies and procedures.

**Finding****Deadline:** 04/28/2019

Of the 4 staffs records reviewed, 4 is/are missing a signed staff acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.

**Corrective Action Plan**

The center will review all staffs records to ensure a signed staff acknowledgement is on file.

8.16.2.24 B Naps or Rest Period	Not Inspected
8.16.2.24 C Additional Requirements for Infants and Toddlers	Not Inspected
8.16.2.24 D Diapering and Toileting	Not Inspected
8.16.2.24 E Additional Requirements for Children with Special Needs	Not Inspected
8.16.2.24 F Additional Requirements for Night Care	Not Inspected
8.16.2.24 G Physical Environment	Not Inspected
8.16.2.24 H Social-Emotional Responsive Environment	Not Inspected
8.16.2.24 I Equipment and Program	Not Inspected
8.16.2.24 L Field Trips	Not Inspected

**Food Service Requirements for Centers:**

8.16.2.25 B3 Meals and Snacks	Not Inspected
8.16.2.25 C Menus	Not Inspected
8.16.2.25 E Meal Times	Not Inspected

**Health and Safety Requirements for Centers:**

8.16.2.26 A Hygiene	Not Inspected
8.16.2.26 B First Aid Requirements	Compliance

**Health and Safety Requirements for Centers: (continued)**

8.16.2.26 C Medication	<i>Not Inspected</i>
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**Illness Requirements for Centers:**

8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
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**Transportation Requirements for Centers:**

8.16.2.28 A-H Transportation Requirements for Centers	<i>Not Inspected</i>
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**Building, Ground and Safety Requirements for Centers:**

8.16.2.29 A Housekeeping	<i>Not Inspected</i>
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8.16.2.29 B Pest Control	<i>Not Inspected</i>
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8.16.2.29 C Mechanical Systems	<i>Not Inspected</i>
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8.16.2.29 D Water and Waste	<i>Not Inspected</i>
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8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
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8.16.2.29 F Exits and Windows	<i>Not Inspected</i>
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8.16.2.29 G Toilet and Bathing Facilities	<i>Not Inspected</i>
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8.16.2.29 H Safety Compliance	<i>Not Inspected</i>
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8.16.2.29 H3(f)(i)(k) Safety Compliance	<i>Not Inspected</i>
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8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
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8.16.2.29 J Pets	<i>Not Inspected</i>
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**Additional Comments**

*This is a second follow up to the initial conducted on 12/31/18.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Autumn Robinson*